### Department of Biotechnology

# BIOTECHNOLOGY INDUSTRY RESEARCH ASSISTANCE COUNCIL (BIRAC)

NAME OF POST

DIRECTOR OPERATIONS

SCHEDULE OF CPSE:

Schedule B

PAY SCALE OF THE POST:

Rs. 1,60,000-2,90,000

#### I. COMPANY PROFILE

BIRAC was incorporated as a Section – 25 'Not-for-profit' Company on 20th March 2012 under the erstwhile Companies Act 1956 (now Section 8 under Companies Act, 2013) under the aegis of the Department of Biotechnology, Ministry of Science & Technology. Its main objective is to provide a comprehensive enabling environment and technology related service package to promote, nurture and support medium and high level innovation, in the biotech industry, particularly small and medium size companies and also support and facilitate creation of new startups. The key focus is on promoting innovation research for Affordable Product Development to meet the needs of the society at large and also to the Country to attain a global leadership position. BIRAC has been categorized as a scheduled 'B' Public Sector CPSE.

Its registered and corporate office is situated in New Delhi

The Authorised and paid up capital of the Company was Rs. 1 Crore as on 31st March 2017.

Presently the Government of India is holding 100% shareholding in the Company.

Log on to www.birac.nic.in for more details about the Company

#### II. POSITION OVERVIEW

Director (Operations) is a Member of the Board of Directors and will report to the Chairman and Managing Director. He / She is overall in charge of matters related to promoting and nurturing innovation research and growth with reference to BIRAC's mandate and empower and enable the biotech innovation ecosystem for affordable product development through BIRAC's Projects and Schemes and also for implementation of the Investment programmes. He / She will also be responsible for strategic and collaborative partnerships, business development, resources mobilization and entrepreneurship development activities in the organisation. He/She will be responsible for providing specialized service such as IP management, Technology Transfer, Technology Acquisition and Product Commercialization.

#### III. ELIGIBILITY

1. Date of Vacancy: 15th January, 2018

AGE: Minimum Age of 40 years & Maximum age of 57 years as on date of closing of the applications.

## 2. QUALIFICATIONS & EXPERIENCE:

The Candidate should be PhD in Life Science / Pharma / Biotechnology with at least 15 years of experience in the field of biotechnology. He / She should have a good academic record from a recognized University / Institution with Managerial/Leadership experience of at least 10 years at senior level in a reputed scientific organization. He / She should also have adequate experience in handling scientific IP and Technology Transfer, Product Development Business Development, Entrepreneurship Development. A good research background from any reputed organization and experience in managing projects of Translation Research, Product Development and industry and international experience would be preferred

### 3. WHO CAN APPLY:

Applicants holding the following positions or higher position:-

- Officers of Central Government/All India services holding post of level of Director in the Government of India or carrying equivalent scale or pay.
- (ii) Scientists of Autonomous Institutions holding the post of Scientist "F" or equivalent
- (iii) Officers of Central PSUs/State PSUs working at Board Level position or one level below Board
- (iv) Private Sector Executives working in reputed Biotech Industry or Scientific Organisations at equivalent positions to (i) to (iii) above

## IV. DURATION OF APPOINTMENT

The appointment shall be for a period of five years from the date of joining or upto the date of superannuation or until further orders, whichever is earlier.

## V. SUBMISSION OF APPLICATIONS

 The applicants should submit their applications through proper channel as per the format at Annexure to:

Joint Secretary (Admin)
Department of Biotechnology
Block No 2 ,7th Floor
CGO Complex, Lodhi Road
New Delhi-110003

- Applications from private sector must submit the following documents along with the application form:
  - a) Annual Reports of the Company for the last 3 years preceding the calendar year in which the post was advertised (Please provide URL or attach/enclose):
  - b) Whether the company is listed or not, if yes, the documentary proof(Please provide URL or attach/enclose):
  - c) Evidence of working at Board level:
  - d) Self-attested copies of documents in support of age and qualifications:
  - e) The relevant Jobs handled in the past with details.

## VI. UNDERTAKING BY THE APPLICANT

An applicant has to give an undertaking as a part of the application that he/she will join the post, if selected. If and applicant does not give such undertaking, the application would be rejected.

## VII. OTHER CONDITIONS OF APPOINTMENT

- 1. The appointment is on immediate absorption basis.
- 2. No request for relaxation or otherwise of any eligibility conditions would be entertained.

Last date of Application is 4th June 2018.

## **ANNEXURE**

## APPLICATION FORM

(Note: Any column left blank will make the application incomplete and liable for rejection.)

l.	Name of the post ap	phed for:								
2. (a)	Name (as per officia	ıl records):			#F84					
(b)	Designation of the	Applicant (in Ful	1):							
(c)	Category as per Em (Please tick as appli				utonomous Institute te Sector Executive					
(d)	Office Address:									
3.	Address for Commu	inication:		Na.						
	71441030 101 0011111									
4.	Telephone No. Offi	ce:	Resid	ence:						
			E-Mail ID							
5.	Date of Birth		Age as on date of \	acancy:						
6.	Eligibility Criteria:									
		As per job description			hether eligible or not					
qualifi	tional/professional cations with the name of tions)		h'							
7.	Positions held durin	ng the preceding	ten years: -							
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	If yes:					
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(B)	Are you on deputation? If yes:		Yes No	1911		
	Date from which you have	been on deputatio	n; =			
(C)	Are you a private sector exe If yes whether you have atta		nts required.	Yes No		
. (a)	Whether any punishment as	varded to the app	icant during the l	ast 10	Yes No	years.
	If yes, the details thereof					
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#### CERTIFICATE

I certify that the details furnished by me in Cols. 1 to 9 are true to the best of my knowledge and belief.

#### UNDERTAKING

I here by undertake to join the post, if selected. I understand that if I convey my unwillingness to join after the interview is held, but before the appointment is processed of after issue of offer of appointment, I may be debarred for a period of two years for being considered for a Board level post in any CPSE other than the one to which I belong.

(Name and Signature of the Applicant)

Date:

If yes, the details thereof

#### (To be filled by the CPSE/Ministry/Department Concerned)

It is certified that the particulars furnished above have been scrutinized and found to be correct as per official records.

Signature & Designation of the Competent Forwarding Authority with Telephone No. & Office Seal.



## Government of India Ministry of Science & Technology Department of Biotechnology

Invites Applications for the following Posts

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## BIOTECHNOLOGY INDUSTRY RESEARCH ASSISTANCE COUNCIL (BIRAC)

(A Government of India Public Sector Enterprise)

# 1. CHAIRMAN & MANAGING DIRECTOR

2. DIRECTOR (OPERATIONS)
3. DIRECTOR (FINANCE)

Last Date for receipt of application is upto

12:00 hours on 4th June 2018

For more details log on to website www.birac.nic.in

## DEV PRAKASH SHASTRI MA

Vehicles of different makes/models have staff of various traffic circles. If anyone or she may approach the concerned of relevant documents, providing the ow his/her favor by adopting proper leg proceedings for disposal of unclaimed procedure of law:-

#### Traffic Inspector/Kalka Contact No. 01

SI. No.	Vehicle Registration No.	Vehicle Type	N
1	DL 6SJ2579	SCOOTER	r
	DL7SC 9418	SCOOTER	
	DL7SA1541	SCOOTER	
	DL8SD1355	SCOOTER	
- 9	DL4SD5656	SCOOTER	
	DL7SS 8801	MOTOR CYCLE	
	DL 3SAG 2644	SCOOTER	
	DL3SQ 2474	SCOOTER	
	DL 7SAC 6568	MOTOR CYCLE	
	DL3SAW 9522	MOTOR CYCLE	
	DL 3SY 6803	SCOOTER	
	DBH 9951	SCOOTER	

### Traffic Inspector/Mango PS Aman Vihar, Rohini Section

		- Contraction Contract	
SI. No.	D-T10120121	Vehicle Type	S
2	DL 8SAD 1699	MOTOR CYCLE	Г
	DL 8SAV 4559	MOTOR CYCLE	
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	DL 4SBW 8664	MOTOR CYCLE	
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The detailed advertisement, terms and conditions and instructions to the The General Public is hereby informed candidates are available on our website www.ncaor.gov.in

Last date to apply is 08.06.2018

Sd/-(S Anoop)

**Administrative Officer** 

अपना देश भी साफ हो, इसमें हम सब का साथ हो।



# DEPARTMENT OF BIOTECHNOLOGY MINISTRY OF SCIENCE & TECHNOLOGY **GOVERNMENT OF INDIA**

Invites Applications for the following posts

BIOTECHNOLOGY INDUSTRY RESEARCH ASSISTANT COUNCIL (BIRAC)

(A GOVERNMENT OF INDIA PUBLIC SECTOR ENTERPRISE)

- 1. CHAIRMAN & MANAGING DIRECTOR
  - 2. DIRECTOR (OPERATIONS)
    - 3. DIRECTOR (FINANCE)

Last Date for receipt of application is upto

12:00 hours on 4th June 2018

For more details log on to website

www.birac.nic.in

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The Times Of India - Delhi 24/4/2018

### Fit for office

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Times Nation > Fit for office Netas go the extra mile

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