

# TWAS Fellowships for Visiting Scholars/Visiting Researchers

## APPLICATION FORM

### BEFORE SENDING YOUR APPLICATION:

Please read the TWAS Visiting Scholars/Visiting Researcher Fellowship Application Guidelines for information on how to apply for the different TWAS visiting scholar/visiting researcher programmes.

The application guidelines are available at <http://twas.ictp.it/prog/exchange/fells/fells-overview> or can be obtained from [fellowships@twas.org](mailto:fellowships@twas.org).

FOR SUBMISSION OF APPLICATION BY EMAIL, PLEASE NOTE THAT THIS IS A MICROSOFT WORD DOCUMENT AND SHOULD BE COMPLETED, SAVED AND RETURNED AS A WORD DOCUMENT AND NOT AS A PDF DOCUMENT OR EMBEDDED JPEG.

Please save the completed application form as an MS Word document with both your surname and the Fellowship's acronym in its file name. Example: If your name is John DOE, name the file "DOE\_CASVS.doc" or "DOE\_USMVR.doc" as appropriate.

<b>To which TWAS Visiting Scholar/ Visiting Researcher Fellowship Programme does this application apply? (Please tick one box only)</b>		
<input type="checkbox"/> TWAS-CAS Fellowship (China) <input type="checkbox"/> TWAS-ICIPE (Kenya) <input type="checkbox"/> TWAS-USM Fellowship (Malaysia)		
<b>For our records, please also indicate the scientific field in which you work. (Please tick one box only)</b>		
<input type="checkbox"/> Agricultural Sciences	<input type="checkbox"/> Medical & Health Sciences, including Neurosciences	<input type="checkbox"/> Astronomy, Space & Earth Sciences
<input type="checkbox"/> Structural, Cell & Molecular Biology	<input type="checkbox"/> Chemical Sciences	<input type="checkbox"/> Mathematical Sciences
<input type="checkbox"/> Biological Systems & Organisms	<input type="checkbox"/> Engineering Sciences	<input type="checkbox"/> Physics

### GENERAL INFORMATION

<b>Please remember to attach a photo of yourself as a separate JPEG file and copy of your passport, even if expired. Only the page with personal details is required. In completing this form, please provide your surname and name exactly as they are indicated in your passport.</b>		
Surname (family name):		First name(s):
Gender: Male <input type="checkbox"/> Female <input type="checkbox"/>	Passport No.:	
Nationality:	Date and place issued:	
Date of birth:	Expiry date:	
Place of birth (country):		
Applicant's contact address:		Name and contact details of a person to be contacted in case of an emergency:
Tel:	Tel:	
Fax:	Fax:	
E-Mail:	E-Mail:	
<b>Accompanying dependents. NB: The Fellowships do not provide support for family members</b>		
Name	Relationship (mother, son...)	Period of stay

### ACADEMIC/PROFESSIONAL INFORMATION

<b>Higher education</b> Please enclose copies of all degrees awarded and university-issued transcripts.				
Degree awarded	Grade	Year	Field/Discipline	University

Academic/professional employment												
Name and address of employer(s)				From			To			Position		
Have you applied for TWAS programmes in the past? If so, specify which programme and date of application.												
Previous TWAS awards/fellowships received												
Referees. Names, addresses and contact details of two senior scientists familiar with applicant's work; their reference letters must be sent to TWAS and the relevant programme partner (CAS or USM) or to TWAS only ( <i>icipe</i> ).												
Referee 1						Referee 2						
Name:						Name:						
Surname:						Surname:						
Address:						Address:						
Tel:						Tel:						
Fax:						Fax:						
E-Mail:						E-Mail:						
Relationship to candidate:						Relationship to candidate:						
Language skills												
	Understanding spoken language			Reading			Speaking			Writing		
	Excellent	Good	Poor	Excellent	Good	Poor	Excellent	Good	Poor	Excellent	Good	Poor
ENGLISH	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**FELLOWSHIP DETAILS**

**HOST INSTITUTION**

**Ensure you indicate the name and address of at least one HOST CAS research institution, *icipe* department/field station or USM school/department where you have applied and have been accepted to do your advanced research (depending on the programme).** Please attach official letter of acceptance signed by the head of department/institution or programme partner's contact person (as specified in the application guidelines for each specific fellowship programme) at the host institution.

**1. Host institute, Name and Address:**

Tel:		Fax:		E-mail:	
Name and Surname of Host supervisor:			Position:		E-mail:
Reasons for selecting this institution and supervisor:					

**2. Host institute, Name and Address:**

Tel:		Fax:		E-mail:	
Name and Surname of Host supervisor:			Position:		E-mail:
Reasons for selecting this institution and supervisor:					

**HOME INSTITUTION**

Name and Address of home institution:					
Tel:		Fax:		E-mail:	
Name and position of supervisor in your home country.					
Name:			Surname:		Position:

**RESEARCH DETAILS**

<b>Area of proposed research/study</b>					

<b>Research proposal.</b> Please provide a detailed description of the proposed study/research plan. <b>NOTE: The project's title must be the same as in the preliminary acceptance letter.</b>	
Title:	
Project details:	
<b>Expected benefits.</b> Please provide a short account of the benefits the Fellowship will provide to you and your home institution.	
<b>Applicant's acceptance of conditions governing the relevant TWAS Visiting Scholar/Visiting Researcher Fellowship Programme.</b> Please note that unsigned applications cannot be accepted. If you are unable to send a scanned version via e-mail, please send the page with the signature by fax.	
I accept the terms and conditions governing these Fellowships and I confirm that I shall return to my home country upon completion of my Fellowship.	
Signature:	Date:
<i>N.B. The application form cannot be accepted without a signature.</i>	

PLEASE ONLY RETURN THE COMPLETED PAGES AND THE FOLLOWING ENCLOSURES

### ENCLOSURES CHECKLIST

<b>Important: Ensure that ALL relevant enclosures are included with the completed application form!</b>
<input type="checkbox"/> Passport size photograph as a separate JPEG file. <input type="checkbox"/> A copy of passport, even if expired. Only the page with personal details is required. <input type="checkbox"/> Detailed description of the proposed study/research plan. <input type="checkbox"/> Curriculum Vitae and complete list of publications (do not send papers). <input type="checkbox"/> University degree certificates and relevant university transcripts of advanced courses for all academic degrees. <input type="checkbox"/> Official letter of acceptance of a HOST institution as per sample attached. The acceptance letter must be signed by the head of department or programme partner's contact person (as specified in the application guidelines for each specific fellowship programme). The starting date on the acceptance letter must be the year following the application, e.g. If you apply for a fellowship in 2011 the acceptance letter should show the starting date as 2012. <input type="checkbox"/> Reference letters: Referees must send SIGNED letters as attachments via e-mail directly to TWAS and the relevant programme partner (CAS or USM) or to TWAS only ( <i>icipe</i> ). The subject line must contain the name of the Fellowship programme and the candidate's surname. Alternatively, letters should be sent in sealed envelopes by post. N.B. Only signed reference letters can be accepted. <input type="checkbox"/> Supporting statement from the head/director of the applicant's HOME institute on headed paper. <input type="checkbox"/> Certificate of proficiency in English (for USM or <i>icipe</i> ), in English or Chinese (for CAS).

### OTHER INFORMATION

<b>How did you find out about TWAS Fellowship Programmes? (Please tick one only)</b>
<input type="checkbox"/> Direct mailing [to institution]. <input type="checkbox"/> TWAS website. <input type="checkbox"/> Word of mouth/email from colleague. <input type="checkbox"/> Other (please specify):

END OF APPLICATION FORM

**SAMPLE ACCEPTANCE LETTER FOR HOST INSTITUTIONS**

It is important to note that applicants **MUST** already be accepted by a CAS-listed host institution in China, a USM school/department or an *icipe* department/field station to be eligible for a TWAS Fellowship for Visiting Scholars/Visiting Researchers.

How to obtain the preliminary acceptance letter:

- 1) Identify a suitable host CAS institution (see [english.cas.ac.cn/CASI/](http://english.cas.ac.cn/CASI/)), *icipe* department/field station (see fellowships guidelines and [www.icipe.org](http://www.icipe.org)) or USM school/department or [www.ips.usm.my](http://www.ips.usm.my)).
- 2) Contact your selected host CAS institution, USM school/department, or *icipe* department/field station or a potential host supervisor, providing your CV, research proposal and a copy of the sample acceptance letter (see below).

Signed acceptance letters must be sent to TWAS and the relevant programme partner (CAS or USM) or to TWAS only (*icipe*). The head of department or programme partner's contact person (as specified in the guidelines for each specific fellowship programme) at the HOST institution must sign the letter. Informal communication exchanged with potential host supervisors can be submitted, but it will not be considered as formal evidence of institutional acceptance.

## HOST INSTITUTION'S LETTERHEAD

Department's name  
 Institutional address  
 Tel and fax numbers  
 E-mail address

[Place and Date]

Dear \_\_\_\_\_ [candidate's name and surname] - \_\_\_\_\_ [country of citizenship],

This is to inform you that, as a candidate for a visiting scholar/visiting researcher fellowship under the agreement established by TWAS and \_\_\_\_\_ [programme partner], you have been accepted for a \_\_\_\_\_ months\* [length of time] visiting scholar/visiting researcher programme in \_\_\_\_\_ [field of specialization/academic programme], at this department/institution.

If subsequently selected for a TWAS-\_\_\_\_\_ [programme partner] Fellowship, you should begin your studies/research in the \_\_\_\_\_ [indicate the year following year of application] and expect to conclude within \_\_\_\_\_ months\* of the start. While researching at this institution, you will be under the supervision of Professor \_\_\_\_\_ [name and surname of supervisor, and e-mail address]. The topic for which you have been accepted to study at this institution is:

Yours sincerely,

\_\_\_\_\_  
**Signature** and name of head of department or programme partner's contact person as specified in these guidelines for each specific fellowship programme

*N.B. The letter cannot be accepted without a signature.*

\* Minimum duration: 1 month. Maximum duration: 3 months.

**IMPORTANT NOTE:**

**The starting date on the acceptance letter must be the year following the application e.g. If you apply for a fellowship in 2011 the acceptance letter should show the starting date as 2012.**