

(An Autonomous Institute of the Department of Biotechnology, Govt. of India)

NCR Biotech Science Cluster, 3rd Milestone, Faridabad – Gurugram Expressway, P.O. Box No. 04, Faridabad - 121001

Recruitment Notice No: THS/RN/18/2020

Dated : 13th March 2020

- a) Translational Health Science and Technology Institute (THSTI) is an autonomous institute of the Department of Biotechnology (DBT), Ministry of Science & Technology, Government of India. THSTI is a part of the interdisciplinary Biotechnology Science Cluster at Faridabad, Haryana in the National Capital Region (NCR). The institution is designed to be a dynamic enterprise with a mission to conduct innovative translational research and to develop research collaborations across disciplines and professions to translate concepts into products to improve human health.
- b) THSTI has built several inter-institutional collaborations and connectivity with industry supported by well-trained teams of research and laboratory staff. This foundation has helped pursuit of thematic research programmes which can be broadly categorized as, (a) Infectious diseases and Immunology (b) Maternal and Child Health, (c) Non communicable disease d) Multidisciplinary clinical and translational research. These will be strengthened by four core facilities viz. Small Animal Facility, Data Management Center, Biorepository and Bioassay Laboratory that will serve not only the research programmes of THSTI, but also the National Capital Region Biotech Science Cluster and other academic and industrial partners.
- c) Applications are invited from eligible candidates to fill up the following core position in THSTI by direct recruitment

Educational Qualification and Experience required for the post :

S. No.	Name of the Post/ No. of posts/Monthly consolidated emoluments/ Age Limit	Qualifications & Experience	Domain
1	Professional Expert Four (UR) 55,000/- (Consolidated) 64 years	Graduate in the relevant discipline with minimum three years post qualification relevant experience in any university/ Institute/Industry of repute and knowledge of specific areas where expertise is required.	<ul style="list-style-type: none"> • Public Relations & Science Communication • Grants Administration • Regulatory Consultancy • IT/Data consultancy

e) GENERAL TERMS & CONDITIONS:

1. Appointment will be made on contract for a period of one year with an initial probation period of six months. The contract may be extended subject to the requirement of the services for THSTI and satisfactory performance.
2. All educational, professional and technical qualification should be from a recognized Board/University.
3. Persons working in Govt. / PSUs / autonomous bodies should apply through proper channel or produce a relevant 'No Objection Certificate' at the time of written test/skill test/interview.
4. The experience requirement specified shall be experience acquired after obtaining the minimum educational qualifications specified for the post.
5. Closing date of Online Application will be the CRUCIAL DATE for determining eligibility with regard to age, essential qualification etc.
6. Number of positions to be filled will be as per the Institute's need and availability of the suitable candidates.
7. Outstation SC/ST/PwBD candidates called for the interview/presentation will be paid to & fro second class railway fare, as per Govt. of India rules on production of the proof of travel.
8. In case a large number of applications are received, screening will be done to limit the number of candidates to those possessing higher/relevant qualification and experience.
9. Only shortlisted candidates will be called for interview/presentation.
10. All results will be published on our website and all future communications will be only through email.
11. Canvassing in any form will be a disqualification
12. With regard to any provisions not covered in this notification, the Govt. of India rules/regulations shall prevail.

f) Procedure for filling online application:

Before filling up the online application, keep the following documents handy:

- i) A soft copy of your passport size photo and signature. (only jpeg/jpg/png format)
- ii) A comprehensive CV (PDF format only) containing details of qualification, positions held, professional experience/distinctions etc.

iii) The documents in support of educational qualification and experience (PDF format only) as mentioned below:

- Matriculation Mark sheet
- Intermediate Mark sheet
- Graduation Degree/Mark Sheet
- Post-Graduation Degree/Mark Sheet (if applicable)
- Relevant experience certificates (if applicable)
- Caste/Disability certificate in the format prescribed by the Govt. of India, if applicable

➤ Application fees is to be deposited online as per details given below:

Applying for →	Amount of application fee
Unreserved , OBC and EWS candidates	Rs 200/-

(SC/ST/Women/PwBD candidates are exempted from payment of application fees)

After submitting the application, the applicant will be automatically redirected to the dashboard wherein he/she will be required to click on “**Pay Online**” button in order to proceed for payment.

- **The payment can be made by using Debit Card/Credit Card/Internet Banking/UPI.**
- **Once payment is made, no correction/modification is possible, payment made is non refundable**
- **Candidates are requested to keep a copy of provisional receipt for future reference.**

iv) The eligible and interested candidates may apply online at the Institute’s website www.thsti.res.in/career. Applications through any other mode will not be accepted.

v) On successful submission of application, an auto-generated email containing the reference number will be sent to the email address provided. Please keep a note of the reference number for future correspondence.

vi) Candidates are required to keep a printout of the online application form by using the print button on the dashboard for future reference.

vii) Candidates must ensure that he/she fulfils all eligibility criteria as stipulated in the advertisement. If it is found that he/she does not fulfil the stipulated criteria, the candidature will be cancelled.

- viii) Incomplete applications shall be summarily rejected and no correspondence in this regard shall be entertained.
- ix) Candidates are requested to use Google Chrome internet browser for best results in submission of online application.
- x) In case of difficulty in filling up the online form, please send e-mail to recruitment@thsti.res.in along with the screenshot of the error displayed (if any)

g) Important Dates:

Publication of advertisement in Employment News and other national dailies	14 th March 2020
Publication of advertisement on website	13 th March 2020
Last date for receipt of online application	6 th April 2020

“Government strives to have a work force which reflects gender balance and women candidates are encouraged to apply”