

No. BT/A.02/002/2013
Government of India
Ministry of Science & Technology
(DEPARTMENT OF BIOTECHNOLOGY)

Block 2, 6-8th Floor,
CGO Complex, Lodi Road,
New Delhi-110 003.
Dated 3rd July, 2015

NOTICE INVITING TENDER

On behalf of the President of India, sealed quotations are invited addressed by name to the undersigned on or before 24th July, 2015 at 3.00 PM for disposal of three staff cars details of which are given below:

DL3CV-6801 (Ambassador 2002)
DL3CAA-7451 (Ambassador Grand 2004)
DL2CM-9327 (Maruti Esteem 2004)

2. The sealed cover should be put in another cover and dispatched by Registered Post or may be delivered in person to the undersigned in the Department of Biotechnology, Room No.704/724, 7th Floor, Block No.2, CGO Complex, Lodi Road, New Delhi. Both the inner and outer covers should be superscribed in bold letters indicating "Quotations for Disposal of the Vehicles".

2. The disposal of the vehicles will be "**AS IS AND WHERE IS BASIS**". The vehicles can be inspected on any working day by contacting Shri Xavier Minj, Section Officer, Room No.704, Block No.2, Department of Biotechnology, CGO Complex, Lodi Road, New Delhi-110 003 between 2 PM and 4 PM on any working day (Monday to Friday) before 23rd July, 2015 (Telephone No. 24361822).

3. The sealed quotation will be opened at 3.30 P.M. on 24th July, 2015 in Room No. 704, 7th Floor, Department of Biotechnology, New Delhi and the tenderers or their representatives, if they so desire, may attend the tender opening proceedings at above mentioned time. The quotations received after the prescribed time and date will not be accepted in any case. The Department reserves the right to reject the higher quotations without assigning any reasons thereof. The quotations, if found erased, overwritten or mutilated are liable to be rejected.

4. **The quotation should be sent in the enclosed proforma (separately for each vehicle).**

TERMS AND CONDITIONS OF THE DISPOSAL OF THREE STAFF CARS

- a) The quotations, in which rates are quoted less than the reserve prices of the cars as assessed by the Airport Authority of India, shall not be considered.
- b) As per the directions of the State Transport Authority, Govt. of NCT of Delhi, the transfer of ownership of auctioned/condemned vehicle cannot be considered. However, a "No Objection Certificate" may be obtained from the Registering Authority for such vehicle for re-registration elsewhere outside NCR region. The formalities have to be completed by the purchaser.

- c) An EMD of Rs. 5,000/- (Rupees five thousand only) for each vehicle in the form of Demand Draft in favour of DDO, Department of Biotechnology should accompany the bid. The bids without EMD will not be considered.
- d) The successful bidder has to deposit the entire bid money within two days after the acceptance of the bid. The EMD of Rs.5,000/- for each vehicle will be forfeited in case the bidder backs out for whatever reason. The EMD of unsuccessful bidder will be returned only after lifting of the vehicle (s) by the successful bidder (s).
- e) The bids received after the stipulated date and time i.e. 3.00 PM on 24th July, 2015 will not be accepted. The bids received through e-mail/FAX/telegram will not be considered. However, bids through speed post/registered post/courier will be considered only if received before the stipulated date and time.
- f) The prospective bidder (s) has to submit authenticated documentary proof of his identity. The Department reserves the right to verify the antecedents/authenticity of the bidders from the concerned authorities. In the absence of the information the bid shall not be entertained.
- g) The bids with overwriting/cuttings in the quoted rates will not be considered.
- h) The vehicle has to be removed from the Parking of the Department of Biotechnology within 2 days after the acceptance of the quotation (2) of the successful bidder (s).
- e) The disposal will ordinarily be in favour of the highest evaluated bidder, whose bid has been found to be responsive and who is eligible & qualified as per the terms and conditions incorporated in this NIT.
- f) The successful bidder shall use the vehicle (s) bonafide/lawful purposes only.
- g) The vehicle (s) will be disposed of on “**As is where is basis**” and no guarantee to its roadworthiness or quality, etc. is given by the Department of Biotechnology.
- i) The Department of Biotechnology reserves the right to cancel any or all the quotations without assigning any reasons whatsoever.
- j) Employees of the Department of Biotechnology or their relatives would not be eligible for participation in the auctioning.

(M.K. Sinha)
Under Secretary to the Govt. of India
Ph.No.011-24366268
E-mail.: mk.sinha26@nic.in

PROFORMA

To

The Under Secretary (Admn)
Department of Biotechnology
Room No.724, Block No.2
CGO Complex, Lodi Road
New Delhi – 110003

Sub: Disposal of old/condemned 3 Staff Cars of Department of Biotechnology – sealed quotations invited for.

Sir,

I/We intend to submit the quotation on the subject captioned above and hereby consent to agree/accept all the terms and conditions stipulated in Department of Biotechnology's Tender Inviting Notice No.BT/A.02/002/2013 dated 3rd July, 2015. The information desired and the rates quoted are as per following details:

S.No.	Description	Amount offered (in figures and words)
1.	Ambassador / Maruti Esteem cars bearing No. (details are in the Tender Inviting Notice)	Rs. Rupees
2.	EMD details (Amt. Name of Bank & Branch, DD No. and date)	
3.	Name of the Bidder	
4.	Address	
5.	Valid Photo Identity Card No. (copy to be enclosed and original to be shown for inspection at the time of opening of bids)	
6.	Telephone/Mobile No.	

2. I/We have very carefully read the terms and conditions of the offer, particularly regarding bid security, and agree to abide by these in letter and spirit. The decision of the competent authority in Department of Biotechnology on any dispute arising out of the offer shall be binding on me/us.

3. I/We agree to the forfeiture of the bid security if I/We fail to comply with all or any of the terms and conditions in whole or in part as laid down in the Tender Inviting Notice No.BT/A.02/002/2013 dated 3rd July, 2015, which would constitute and have force of a contract between me/us and the Department of Biotechnology, if I am/We are declared a successful bidder.

4. I/We hereby undertake that the vehicle (s) will be used for bonafide/lawful purposes only.

Place:
Date:

Signature(s)
Name