

NATIONAL BRAIN RESEARCH CENTRE

(Deemed University)

(An Autonomous Institute of the Dept. of Biotechnology,
Ministry of Science & Technology, Government of India)

NH-8, Manesar- 122 052, Distt.-Gurgaon, Haryana

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Advertisement No. 01/2024

National Brain Research Centre (NBRC), Manesar, is an apex co-ordinating body for research in Neuroscience with the objective of undertaking basic research towards understanding brain structure and function in health and disease. The centre is located at Manesar, Haryana, 50 km from New Delhi. NBRC would like to recruit suitable person for the following position on deputation basis (including short term contract):

Designation	Pay Level	No. of post (Reservation)/ Age limit / Post Code	Mode of recruitment	Prescribed Educational Qualifications/ minimum experience/ competency
Finance & Accounts Officer	Level-11	01 (UR) 56 years as on the last date of the receipt of application Post Code : 001	Deputation (including short term contract)	Officials from Scientific/Research/ Teaching Institutions/ Universities/ PSUs/ Autonomous Bodies under Central/ State Governments, subject to fulfilment of the following conditions: 1. (a) holding analogous post on regular basis in the parent cadre; OR (b) having minimum experience of ten years in the relevant field of accounts in Central/ State Government Department, PSU, Scientific/ Research/ Teaching Institute/ University/ Autonomous Body under Central/ State Governments; out of which (i) five years experience in related field at Level-10. Or (ii) eight years experience in related field at Level-10 and Level-08 or 07 put together out of which two years experience should be at Level-10. (c) Possessing the qualifications prescribed for direct recruits i.e., CA/ ICWA/ M.Com/ SAS.

General Conditions: -

1. The initial term of appointment by Deputation (including short term contract) will be **one (01) year** from the date of assumption of charge of the post, which may be extended, if needed.
2. Terms & Conditions for deputation will be as provided in DoPT O.M. No. 6/8/2009-Estt. (Pay II) dated 17/06/2010, as amended from time to time.
3. Canvassing in any form will be a disqualification.
4. The post advertised shall be need based without any commitment for its filling.
5. Candidates who are desirous of being considered for the above post and who can be relieved immediately on selection may apply through **present employer** in the prescribed application form attached along with this information sheet. Application form in the prescribed application format along with the following documents must reach Administrative Officer, National Brain Research Centre, Nainwal Road, Manesar 122052, Gurgaon, Haryana.
 - a) Self-Attested copies of Certificates.
 - b) Vigilance Clearance Certificate.
 - c) Integrity Certificate.
 - d) Copies of ACRs/ APARs for last 05 years attested by employer.
 - e) List of major & minor penalties imposed, if any, during last 10 years.
 - f) Names of three references working in senior positions, who can certify the working/ conduct of the candidate.
6. Advertisement No., Name of the post and Post Code applied for should be clearly mentioned on the Envelope and on the Application Form, failing which the application will not be considered. Applications received **after the last date, without ACRs/ APARs, self-attested copies of testimonials and certificates etc. /incomplete applications may be rejected.**
7. Merely fulfilling the minimum prescribed qualification and experience will not vest any right on a candidate for being called for interview. Since it may not be possible to call all the candidates for interview, the applications will be short listed and the decision of the duly constituted Screening Committee shall be final. The Centre will not entertain any correspondence in this respect and interim enquiries will not be attended to.
8. Candidate may specify the category they belong to and attach documentary proof in case they belong to OBC/SC/ST/PH/Ex-serviceman category.

Terms & conditions and Application Form may be downloaded from the website of NBRC (www.nbrc.ac.in)

- ➔ Last date for receipt of completed application form is **04.03.2024**.
- ➔ Last date for candidates domiciled in North Eastern States, Andaman Nicobar Island, Lakshadweep, Jammu and Kashmir is **19.03.2024**.