

No. BT/A.02/001/97
Government of India
Ministry of Science & Technology
(DEPARTMENT OF BIOTECHNOLOGY)

Block 2, 6-8th Floor,
CGO Complex, Lodi Road,
New Delhi-110 003.
Dated 20th March, 2014.

TERMS AND CONDITIONS FOR THE DISPOSAL OF VEHICLE

The Department of Biotechnology invite quotation from desirous tenderers for the disposal of an Ambassador Car (Model 1997) in a sealed cover address by name to the undersigned on or before 21st April, 2014 at 3 PM. The sealed cover should be put in another cover and dispatched by Registered Post or may be delivered in person to the undersigned in Department of Biotechnology, 7th Floor, CGO Complex, Lodi Road, New Delhi. Both the inner and outer covers should be superscribed in bold letters indicating "Quotations for Disposal for the Vehicle".

2. The disposal of the vehicle will be "**AS IS AND WHERE IS BASIS**". The vehicle can be inspected on any working day by contacting Shri N.S. Banra, Section Officer, Department of Biotechnology, CGO Complex, Lodi Road, New Delhi-110 003 between 2 PM and 4 PM on any working day (Monday to Friday) before 21st April, 2014 (Telephone No. 24361822).

3. The quotation should be accompanied by earnest money for an amount of Rs.2,500/- (Rupees two thousand five hundred only). The earnest money can be deposited either in cash with Cashier, Department of Biotechnology or by means of a Bank Draft/Pay Order favouring DDO, Department of Biotechnology, New Delhi. The bank draft/pay order or cash receipt should be attached with the quotation, failing which the quotation will not be entertained. The earnest money of the successful tenderer will be adjusted towards the realization of the highest quotation. Successful tenderer i.e. higher bidder will have to deposit 25% of the cost offered on the same day and rest 75% within 3 days from the date of opening of tender. If higher bidder fails to deposit the balance amount within 3 days, the deposited amount will be forfeited and the next higher bidder will be asked to deposit full amount within 3 days. Refund of the earnest money deposited by the tenderer will be refunded by cheque within few day from the date of finalization of tender. If the highest tenderer/successful tenderer accepted by the competent authority in this Department fails to deposit sale price, his/her earnest money will be forfeited. In case the offer is withdrawn by any tenderer, the earnest money so deposited will also be forfeited.

4. The sealed quotation will be opened at 4 PM on 21st April, 2014 in Room No. 704, 7th Floor, Department of Biotechnology, New Delhi and the tenderer or their representatives if so desired can be present at the time of opening of the quotations. The quotations received after the prescribed time and date will not be accepted any case. The Department reserves the right to reject the higher quotations without assigning any reasons thereof. The quotations, if found erased, overwritten or mutilated are liable to be rejected.

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5. The quotation should sent in the prescribed proforma available in this Department with undersigned between 10 AM to 5 PM any working day upto 20th April, 2014.

(M.K. Sinha)
Under Secretary to the Govt. of India

PROFORMA

Tender for the purpose of old vehicle mentioned in the tender form belonging to the Department of Biotechnology, CGO Complex, Lodi Road, New Delhi-110 003.

1. Name of Tenderer :
2. Complete Postal Address :
3. Cost offered should be in ink :
and figures and words as per
4. Details of Bank Draft/Pay Order :
Or cash receipt

I/we agree to abide by the terms and conditions as stipulated in the Tender Notice of the Department of Biotechnology.

(Signatures of the Tenderer with seal)