



NATIONAL INSTITUTE OF BIOMEDICAL GENOMICS

(An Autonomous Institution of the Govt. of India, Dept. of Biotechnology)

P.O: N.S.S : KALYANI 741 251

Advertisement No. NIBMG/Admn/Estb/Rectt/2019-20/221

Date : 27/08/2019

RECRUITMENT NOTIFICATION

The National Institute of Biomedical Genomics (NIBMG) is an Autonomous Institute of the Government of India, under the aegis of the Department of Biotechnology. This is the first institution in India explicitly devoted to research, training, translation & service and capacity-building in biomedical genomics.

Applications are invited from suitable candidates for the following positions:

Post ID	Post	No. of Vacancies
1902	Associate Director	Three(03) -UR

1. Interested eligible candidates, as per detailed job specifications, should apply in the prescribed application format through **“SPEED POST / COURIER SERVICE”** only :
2. Hard copy of the Submitted application and the enclosures should be sent to the address mentioned below in an envelope by **“SPEED POST / COURIER SERVICE”** only:-

To
Director,
National Institute of Biomedical Genomics,
N.S.S., Kalyani-741251.
West Bengal, India

On the top of the envelope the following should be clearly mentioned.

“Application for the post of _____ Post ID- _____”

Last Date of receipt of Application along with documents: 05th November 2019. The closing date for candidates residing abroad and from Andaman & Nicobar and Lakshadweep Islands, States/Union Territories in the North-Eastern region, Ladakh region , Jammu, Kashmir, Sikkim, Sub-division Chamba and Lahaul and Spiti districts of Himachal Pradesh is **20th November 2019.**

DETAILED JOB SPECIFICATIONS:

Post ID	1902	
Post	Associate Director	
No. of Vacancies	Three (03)	Category-UR
Pay level	Pay Level 15	
Method of Recruitment	Direct Recruitment / (Deputation(ISTC) / Absorption	
Upper Age Limit for Direct Recruits	(i) Less than or equal to 50 years on the closing date of application.	
Essential Qualification for Direct Recruits	(i) An outstanding scientist with Ph.D. in any branch of Life Sciences or Statistical Science or Computational Science or Genetic Epidemiological Science, of relevance to Biomedical Genomics or M.D with 12 years of Research Experience.	
Desirable Qualification	(i) Good Track Record of High Quality Research, Publications, Patents, Awards. (ii) Ability to guide research with experience in Administration, Research, Teaching.	
Recruitment on Deputation	i. Holding analogous post or at least one year regular service in Level 15 or four years regular service in Level 14 of the Pay Matrix in the relevant field. ii. Possessing the qualifications prescribed for direct recruitment. iii. The other terms and conditions of deputation shall be governed by DoPT OM No. 6/8/2009—Estt. (Pay II) dated 17th June 2010 as amended/ revised from time to time.	
Job Description	i. Associate Director will be the head/mentor of the thematic Research, Training, Translation & services division. ii. He / She may be delegated additional supervisory responsibilities of academics/ students affairs/ campus matters/ international relationships/ etc. iii. Contribution to educational innovation, design of new curriculum and courses, and technology – mediated teaching learning process. iv. The Broad areas of Research where the Associate Directors will be required to oversee and contribute are Proteomics/ Genetic Engineering / Immunogenetics / Infectious Disease / Clinical Epidemiology/ Computational Biology/ Statistical Genetics/ Cancer Immunology.	

RELAXATIONS AND CONCESSIONS:

1. Reservation/Relaxation/ Concession to candidates belonging to different categories shall be as per Government of India directives.

PAY & ALLOWANCES:

Pay & Allowances and other benefits are same as applicable to Central Government Employees posted in Kalyani/ Kolkata or place of posting.

HOW TO APPLY:

1. Interested eligible candidates, as per detailed job specifications, should apply in the prescribed application format only.

List of essential enclosures along with Application to be sent to NIBMG:

- a) CV of the Applicant.
- b) List of notable Publications, Patents, Technologies.
- c) Three of best publications.
- d) List of three referees with names, e-mail ids and contact numbers.
- e) A two page note (preferably within 1000 words) on a proposed scientific programme in NIBMG with particular reference to its connection with the relevant thematic programme they are interested in joining.
- f) Documents related to Essential Qualification
- g) Documents related to Other Qualifications
- h) Documents related to Experience (**Present as well as Previous**)
 - ☐ **Experience Certificate:** Proof of experience indicating post held, period of service, pay scale/ emoluments & area of experience. (In respect of PSU/Govt. employees indicating revised as well as pre-revised pay scales with period details).
 - ☐ Pay Certificate from concerned organization (Govt./ Public/ Private sector) in support of experience in relevant pay scale/ emoluments/ equivalent level
 - ☐ All proof of experience shall be self-attested by candidate.
 - ☐ Candidate will have to produce the originals for verification at the time of interview, if called for.
 - (i) Date of Birth
 - (ii) Documents relating to essential qualification.
- i) Proof of Date of Birth (Class X certificate / Birth Certificate)
- j) Caste (SC/ST/OBC) Certificate for claiming Reservation/ Relaxation/concessions (as applicable)
- k) Any other relevant document

The hard copy of the application form and the enclosures should be sent to the address mentioned below in an envelope by Speed Post or through Courier service only.

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2. Once applied, the applicants are advised to check the web site as well as their registered e-mail regularly for any updates.
3. **Please note that only those applications which are received in NIBMG along with documents within Last Date of application for the post will be treated as valid for further scrutiny.**

GENERAL INFORMATION AND TERMS & CONDITIONS

1. Only Indian Nationals are eligible to apply for NIBMG.
2. Before applying, the candidate should ensure that he/she fulfills the eligibility criteria and other norms mentioned in this advertisement.
3. Essential qualification should be recognized in India and from a recognized Institution or University.
4. Wherever CGPA/OGPA or Letter Grade in a degree / diploma is awarded, its equivalent percentage of marks must be indicated in the application form as per norms adopted by University / Institute.
5. All computations of age, qualification, experience etc. shall be as on the closing date of receipt of applications.
6. If any certificate etc. is issued in a language other than Hindi/English, candidates are advised to submit a certified translation of the same in either Hindi or English language at the time of Interview, if called for.
7. Applications that are not in conformity with the requirements indicated in the advertisement, incomplete applications, without application fees (if applicable) or necessary documents as prescribed or received after the last date will be rejected.
8. **NIBMG will not be responsible for any postal delay or loss of application in transit.**

9. Candidates working in Govt. / PSU / Autonomous Bodies are required to forward their application through proper channel or produce “No Objection Certificate” at the time of interview.
10. NIBMG reserves the right to cancel / restrict /enlarge / modify / alter the recruitment/ selection process, if need so arises, without issuing any further notice or assigning any reason thereafter.
11. Candidates selected in NIBMG may be posted anywhere in India.
12. Candidature is liable to be rejected at any stage of recruitment/ selection process or after joining, if any information provided by the candidate is not found to be in conformity with the eligibility criteria notified or if NIBMG comes across any evidence/knowledge that the qualification/ experience /and any other particulars indicated in application/other forms/formats are not recognized/ false/ misleading and / or amounts to suppression of information/particulars which should have been brought to the notice of NIBMG.
13. Legal jurisdiction will be Kolkata in case of any cause / dispute.
14. All information regarding this recruitment process will be made available in the Career Opportunity section of NIBMG website only. Applicants are advised to check the web site periodically for important updates.

Director, NIBMG