



**[TO BE UPLOADED IN DBT/ BRIC WEBSITE]**

**BIOTECHNOLOGY RESEARCH AND INNOVATION COUNCIL (BRIC)**

(An Autonomous Body under the Department of Biotechnology,

Ministry of Science & Technology, Government of India)

Address: Room No: 411, 4th Floor, NSIC Business Park, Okhla Industrial Estate, Phase-III New Delhi-110020 India

I. Biotechnology Research and Innovation Council (BRIC), an apex autonomous body of the Department of Biotechnology (DBT), Government of India, invites **online applications** from **eligible Indian citizens** for the filling up of 12 posts at the BRIC Secretariat, New Delhi on **Direct Recruitment as well as on Deputation basis (including short term contract)** as detailed in (A) and (B) below and in compliance to BRIC Secretariat Recruitment Rules, 2025.

BRIC functions as the apex body of 13 prestigious autonomous research institutes under DBT and plays a vital role in the strategic coordination, oversight, and support of biotechnology research across the country.

**(A) SCIENTIFIC POSITIONS**

| Post code . | Name of the Post                  | Pay Level (7th CPC) | No. of Posts/Category | Upper Age Limit | Mode of Recruitment | Qualification and Experience                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|-------------|-----------------------------------|---------------------|-----------------------|-----------------|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.          | Deputy Director General (Science) | Level-14            | 2 (UR)                | 50 years        | Direct Recruitment  | <p><b><u>For Direct Recruitment</u></b></p> <p>Essential: Doctor of Philosophy (Ph.D.) in any area of Life Sciences or Biotechnology or Chemical or Computational and Information or Agricultural or Pharmaceutical or Veterinary Sciences from a recognized University or institute with at least sixteen years of post-qualification experience in Research and Development or management and administration or planning or industrial or academic institutions or Science and Technology organizations with a broad perspective of biotechnology.</p>      |
| 2.          | Director (Science)                | Level-13A           | 2 (UR)                | 50 years        | Direct Recruitment  | <p><b><u>For Direct Recruitment</u></b></p> <p><b>Essential:</b> Doctor of Philosophy (Ph.D.) in any area of Life Sciences or Biotechnology or Chemical or Computational and Information or Agricultural or Pharmaceutical or Veterinary Sciences from a recognized University or institute with at least twelve years of post-qualification experience in Research and Development or management and administration or planning or industrial or academic institutions or Science and Technology organizations with a broad perspective of biotechnology</p> |

| Post code . | Name of the Post          | Pay Level (7th CPC) | No. of Posts/C ategory | Upper Age Limit | Mode of Recruitment | Qualification and Experience                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|-------------|---------------------------|---------------------|------------------------|-----------------|---------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 3.          | Deputy Director (Science) | Level-12            | 2 (UR)                 | 50 years        | Direct Recruitment  | <p><b><u>For Direct Recruitment</u></b></p> <p><b>Essential:</b> Doctor of Philosophy (Ph.D.) in any area of Life Sciences or Biotechnology or Chemical or Computational and Information or Agricultural or Pharmaceutical or Veterinary Sciences from a recognized University or institute with at least four years of post-qualification experience in Research and Development or management and administration or planning or industrial or academic institutions or Science and Technology organizations with a broad perspective of biotechnology</p> |

**Note:** Job Description of each of the above post may be seen in the URL link [https://apexbtic.icgeb.res.in:8445/bric/wp-content/uploads/2025/10/Job\\_Descriptions\\_JD.pdf](https://apexbtic.icgeb.res.in:8445/bric/wp-content/uploads/2025/10/Job_Descriptions_JD.pdf)

(B) ADMINISTRATIVE POSTS

| Post code . | Name of the Post          | Pay Level (7th CPC) | No. of Posts/C ategory | Upper Age Limit | Mode of Recruitment                        | Qualification and Experience                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------|---------------------------|---------------------|------------------------|-----------------|--------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 4           | Director (Administration) | Level 13            | 01                     | 56 years        | Deputation (including short term contract) | <p><b><u>For Deputation</u></b></p> <p><b>I)</b> Officials from the Central Govt./State Govt. Universities/Public Sector Undertakings or Govt. funded research organizations/ institutions, (a) Possessing the following educational qualifications and experience :<br/> <b>Essential:</b> Post Graduate degree in the relevant functional area/ Graduate degree with two-year Post Graduate diploma in the relevant functional area/CA/ICWA/CMA/CS with minimum fifteen years' post qualification supervisory experience.</p> <p><b>Desirable:</b> - Knowledge of Government Rules and Regulations and working in computerized environment; <b>and</b><br/> (b) (i) Holding analogous post on regular basis in the parent cadre; <b>or</b><br/> (ii) With 10/5 years regular services in the Pay Level-11 / 12 of Pay Matrix in the relevant field.</p> <p>OR</p> <p><b>II)</b> Officials from Institutes/Universities/Industry not directly related with Government and holding an equivalent post in a reputed academic or</p> |

| Post code . | Name of the Post   | Pay Level (7th CPC) | No. of Posts/Category | Upper Age Limit | Mode of Recruitment                        | Qualification and Experience                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|-------------|--------------------|---------------------|-----------------------|-----------------|--------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|             |                    |                     |                       |                 |                                            | research Institute or industry with qualification & experience as mentioned above                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| 5.          | Director (Finance) | Level 13            | 01                    | 56 years        | Deputation (including short term contract) | <p><b><u>For Deputation</u></b></p> <p><b>I)</b> Officials from the Central Govt./State Govt. Universities/Public Sector Undertakings or Govt. funded research organizations/ institutions, (a) Possessing the following educational qualifications and experience :<br/> <b>Essential:</b> Post Graduate degree in the relevant functional area/ Graduate degree with two-year Post Graduate diploma in the relevant functional area/CA/ICWA/CMA/CS with minimum fifteen years' post qualification supervisory experience.</p> <p><b>Desirable:</b> - Knowledge of Government Rules and Regulations and working in computerized environment; <b>and</b></p> <p>(b) (i) Holding analogous post on regular basis in the parent cadre <b>or</b>;<br/> (ii) With 10/5 years regular services in the Pay Level-11 / 12 of Pay Matrix in the relevant field</p> <p>OR</p> <p><b>II)</b> Officials from Institutes/Universities/Industry not directly related with Government and holding an equivalent post in a reputed academic or research Institute or industry with qualification &amp; experience as mentioned above.</p> |
| 6.          | Section Officer    | Level-8             | 04                    | 56 years        | Deputation (including short term contract) | <p><b><u>For Deputation:</u></b></p> <p><b>I)</b> Officials from the Central Govt./State Govt. Universities/Public Sector Undertakings or Govt. funded research organizations/ institutions, (a) Possessing the following educational qualifications and experience :</p> <p><b>Essential:</b> Graduate degree / Graduate degree with two year Post Graduate diploma in the field of science, finance and administration with minimum five years' post qualification experience</p> <p><b>Desirable:</b> Knowledge of Govt. rules and regulations and working in computerized environment; <b>and</b></p> <p>a) (i) Holding analogous posts on regular</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

| Post code . | Name of the Post | Pay Level (7th CPC) | No. of Posts/Category | Upper Age Limit | Mode of Recruitment | Qualification and Experience                                                                                                                                                                                                                                                                                                                                                    |
|-------------|------------------|---------------------|-----------------------|-----------------|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|             |                  |                     |                       |                 |                     | <p>basis; <b>or</b></p> <p>(ii) With 2 years regular service in Level-7 of Pay Matrix in the relevant field.</p> <p>OR</p> <p><b>II)</b> Officials from Institutes/Universities/Industry not directly related with Government and holding an equivalent post in a reputed academic or research Institute or industry with qualification &amp; experience as mentioned above</p> |

**Note:** Job Description of each of the above post may be seen in the URL link ([https://apexbtic.icgeb.res.in:8445/bric/wp-content/uploads/2025/10/Job\\_Descriptions\\_JD.pdf](https://apexbtic.icgeb.res.in:8445/bric/wp-content/uploads/2025/10/Job_Descriptions_JD.pdf) ).

## II. GENERAL CONDITIONS

- (i) Submit your application at:
  1. Direct recruitment jobs: <https://apexbtic.icgeb.res.in:8445/bric/>
  2. Applicants applying for Deputation: <https://apexbtic.icgeb.res.in:8445/bric/deputation-bric-recruitment/>
- (ii) All self-attested copies of the certificates, mark sheets, testimonials in support of age, educational qualifications, experience, caste certificate (if applicable), curriculum vitae along with Fee payment receipt should be uploaded (PDF format only) through relevant part of the application format on or before the prescribed last date.
- (iii) Please note that incomplete application or applications received after due date & time and without prescribed fee, if any, will be summarily rejected.
- (iv) Candidate(s) are advised to apply early and not to wait for the last date, so that the last moment internet traffic can be avoided.
- (v) The BRIC Secretariat / Secretary, DBT reserves the right to reject any or all the applications and to cancel the advertised post, at any stage of the selection process, without assigning any reasons thereof. The decision of the Competent authority in all matters relating to eligibility, acceptance or rejection of any / all applications, determining the eligibility, equivalence of qualifications, mode of screening / selection and conduct of examination / interview shall be final and binding on the candidates.
- (vi) For any technical queries while filling the application, please email to [icgeb-bric-rectt@icgeb.res.in](mailto:icgeb-bric-rectt@icgeb.res.in) or contact Ms Rakhi Arora, Manager, Personnel Unit, contact number (Off) 91-11-26741007(209) & (Mob) 9717500488.
- (vii) **Last Date for Submission: 30 days from the date of publication** of the advertisement in Employment News.
- (viii) In case the application received for any post for large in number shortlisting of candidates should be done by the Committee approved by the Competent Authority.
- (ix) **Applications must be submitted online only** through the ICGB portal at: <https://apexbtic.icgeb.res.in:8445/bric/> and <https://apexbtic.icgeb.res.in:8445/bric/deputation-bric-recruitment/> **along with the**

**documents specified for Direct Recruitment and Deputation (including short term contract).**

- (xi) No TA/DA will be paid for appearing in the selection process.

### **III. ELIGIBILITY CONDITIONS FOR DIRECT RECRUITMENT**

- (i) The Pay Levels mentioned above are as per the pay structure of 7<sup>th</sup> Pay Commission of the Government of India. Other benefits will be regulating as per the Bye-laws of BRIC Secretariat.
- (ii) All applicants must fulfill the requirements of the post and other conditions stipulated in the advertisement and are advised to satisfy themselves before applying in the prescribed format as per Annexure-1.
- (iii) **Age Limit:** Age limit for Direct Recruitment as mentioned in the tabulation I (A). Age relaxation is applicable as per Government of India rules.
- (iv) **Educational Qualifications & Experience:**
  - (a) Candidates must fulfill essential qualifications and experience detailed in tabulation I(A) against each posts as per **BRIC Secretariat Recruitment Rules, 2025**.
  - (b) Complete RRs of each posts is available in the ICGEB portal.
- (v) **Job Descriptions (JDs):** Duties and responsibilities of each post are detailed in the Job Description Document ([https://apexbtic.icgeb.res.in:8445/bric/wp-content/uploads/2025/10/Job\\_Descriptions\\_JD.pdf](https://apexbtic.icgeb.res.in:8445/bric/wp-content/uploads/2025/10/Job_Descriptions_JD.pdf)).
- (vi) **Probation Period:** Two years for direct recruitment, extendable as per rules.
- (vii) **Fees Payable:**
  - (a) An application fee of Rs. 1000/- would be charge for the post of Director(Science) and Deputy Director(Science) and Rs. 1500/- for the post of Deputy Director General (Science). The payment may be remitted to:  
**Name: of the beneficiary: International Centre for Genetic Engineering and Biotechnology**  
**Account number: 621623077018**  
**Account type: Current**  
**Bank Name: Bank of America**  
**IFSC: BOFA0ND6216**  
**MICR: 110032002**  
**SWIFT: BOFAIN4XDEL**  
  
**Bank Address: Sansad Marg, 1<sup>st</sup> floor, DLF Centre, New Delhi 110 001**  
**NOTE: DOWNLOAD THE TRANSACTION NUMBER AND SAVE THE SCREENSHOT OF THE TRANSFER. You will be required to fill the details in the form.**
  - (b) Applicants of SC/ST and Women category would be exempted from the application fees.
- (viii) **Documents to be uploaded:**
  - (a) Passport-size Photograph
  - (b) Signature
  - (c) Age proof (Matriculation certificate)
  - (d) Educational Qualifications & Experience Certificates
  - (e) No Objection Certificate (if applicable)
  - (f) Application fee receipt (if applicable)

#### IV. Eligibility Conditions for Deputation (including short term contract)

- (i) Officers under the Central / State Governments / PSUs / Autonomous Bodies etc. may apply in the prescribed format as per Annexure-2 who fulfill the required conditions as tabulated in I (B) of this advertisement.
  - (ii) **Period of Deputation and Age Limit:** The period of deputation shall be subject to a minimum of three years, which can be extended up to a maximum period of five years as per the extant orders of DoPT, only after the written consent of the incumbent and lending organization. The terms and conditions for tenure of deputation shall be as applicable in terms of extant Govt. of India instructions issued from time to time.
  - (iii) **Age Limit:** Upper age limit for Deputation(including short-term contract) would be 56 years as on the last date of application.
  - (iv) **Pay Fixation:** Pay of the selected candidates shall be regulated in accordance with the **provisions contained in the DoP&T O.M. No. 2/12/87-Estt.(Pay-II) dated 29.04.1988** and subsequent instructions issued from time to time. Deputation (duty) allowance, if applicable, will be admissible as per rules.
  - (v) Application form of eligible and interested officers may be forwarded through proper channel in the prescribed proforma along with:
    - (a) Cadre Clearance
    - (b) Vigilance Clearance
    - (c) Integrity Certificate
    - (d) List of major/minor penalties, if any, during the last 10 years
    - (e) Certified copies of ACRs/APARs for the last 5 years (duly attested)
  - (vi) An advance copy of the application may be uploaded in the portal by the candidate along with the following:
    - (a) Passport-size Photograph
    - (b) Signature
    - (c) Age proof (Matriculation certificate)
    - (d) Educational Qualifications & Experience Certificates
-

**ONLINE APPLICATION FORM FOR DIRECT RECRUITMENT IN BRIC SECRETARIAT**

**Max: 100 KB**

**Dimensions: 4 cm  
x 5 cm or approx  
200x250 pixels**

**Format: JPEG or  
JPG (preferred),  
PNG also  
acceptable**

**1. Post Applied For:** \_\_\_\_\_

**2. Post Code:** \_\_\_\_\_

**3. PERSONAL DETAILS**

**A. Full Name (as per matriculation certificate):** \_\_\_\_\_

**B. Father's/Husband's Name:** \_\_\_\_\_

**C. Mother's Name:** \_\_\_\_\_

**D. Date of Birth (DD/MM/YYYY):** \_\_\_\_\_

**E. Gender:** \_\_\_\_\_

**F. Marital Status:** \_\_\_\_\_

**G. Nationality:** \_\_\_\_\_

**H. Category:** \_\_\_\_\_

**I. If OBC/SC/ST/EWS – Certificate Number & Date:** \_\_\_\_\_

**J. PwBD Status (Yes/No):** \_\_\_\_\_

**K. Ex-Serviceman (Yes/No):** \_\_\_\_\_

**L. Identity Proof Type (Aadhaar/PAN/Passport/etc.):** \_\_\_\_\_

**M. Identity Proof Number:**\_\_\_\_\_

**4. CONTACT DETAILS**

**A. Permanent Address:**\_\_\_\_\_

**B. Correspondence Address:**\_\_\_\_\_

**C. Email ID:**\_\_\_\_\_

**D. Mobile Number:**\_\_\_\_\_

**E. Alternate Contact Number:**\_\_\_\_\_

**5. EDUCATIONAL QUALIFICATIONS:**

| Examination | Board/University | Year of Passing | % Marks/CGPA | Subjects |
|-------------|------------------|-----------------|--------------|----------|
|             |                  |                 |              |          |

**6. Experience Details (Add More Rows if Required):**

| Organization | Post Held | Pay Level/Scale | Duration (From – To) | Nature of Duties |
|--------------|-----------|-----------------|----------------------|------------------|
|              |           |                 |                      |                  |

**7. Upload Documents (Only PDF/JPG/PNG format):**

| Document Type                              | File Upload        | Max Size   |
|--------------------------------------------|--------------------|------------|
| Recent Passport-size Photograph            | Upload (.jpg/.png) | Max 100 KB |
| Signature                                  | Upload (.jpg/.png) | Max 50 KB  |
| Matriculation Certificate (DOB proof)      | Upload (.pdf)      | Max 500 KB |
| Caste/Category Certificate (if applicable) | Upload (.pdf)      | Max 500 KB |
| Educational Qualification Certificates     | Upload (.pdf)      | Max 2 MB   |
| Experience Certificate(s)                  | Upload (.pdf)      | Max 2 MB   |
| NOC (if applicable)                        | Upload (.pdf)      | Max 500 KB |
| Application Fee Receipt (if applicable)    | Upload (.pdf)      | Max 500 KB |

**8. Payment Method**

Payment may be made through the link provided herein under:

**http//:**\_\_\_\_\_

**DECLARATION**

I hereby declare that the information furnished above is true and correct to the best of my knowledge and belief. I understand that if any information is found to be false or incorrect, my candidature is liable to be cancelled at any stage.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Max Size: 50 KB

Signature of the Applicant

**ONLINE APPLICATION FORM FOR DEPUTATION(INCLUDING SHORT-TERM CONTRACT) IN BRIC SECRETARIAT**

**Max: 100 KB**

**Dimensions: 4 cm  
x 5 cm or approx  
200x250 pixels**

**Format: JPEG or  
JPG (preferred),  
PNG also  
acceptable**

**1. Post Applied For:** \_\_\_\_\_

**2. Post Code”** \_\_\_\_\_

**3. Name of the Applicant (in Block Letters):** \_\_\_\_\_

**4. Date of Birth (DD/MM/YYYY):** \_\_\_\_\_

**5. Present Designation:** \_\_\_\_\_

**6. Present Pay Level in the Pay Matrix:** \_\_\_\_\_

**7. Parent Organization / Department:** \_\_\_\_\_

**8. Address for Communication**

Pin Code: \_\_\_\_\_

Email: \_\_\_\_\_

Phone/Mobile: \_\_\_\_\_

**9. Educational Qualifications:**

| Examination Passed | Year | University/Boards | Subject | Class/Division |
|--------------------|------|-------------------|---------|----------------|
|                    |      |                   |         |                |

**10. Details of Employment (in chronological order):**

| Office/Organization | Post Held | From | To | Pay Level | Nature of Duties |
|---------------------|-----------|------|----|-----------|------------------|
|                     |           |      |    |           |                  |

**11. Nature of Present Employment (Permanent / Deputation / Contractual / Ad-hoc):**

**12. Whether the applicant meets the eligibility criteria as per the RRs (Yes/No):**

**13. Whether any vigilance/disciplinary case is pending or contemplated against the applicant? (Yes/No):**

If yes, provide details: \_\_\_\_\_

**14. Whether any penalties (major/minor) imposed during the last 10 years? (Yes/No):**

If yes, brief details: \_\_\_\_\_

**15. List of Enclosures (self-attested copies):**

| S.No. | Document Description                   | Uploaded Size (in KB) |
|-------|----------------------------------------|-----------------------|
| 1.    | Educational Qualification Certificates |                       |
| 2.    | APARs of last 5 years                  |                       |
| 3.    | Vigilance Clearance                    |                       |
| 4.    | Integrity Certificate                  |                       |
| 5.    | Cadre Clearance                        |                       |
| 6.    | Statement of Penalties (if any)        |                       |
| 7     | Others (Please specify):               |                       |

## **DECLARATION**

I hereby declare that the information furnished above is true and correct to the best of my knowledge and belief. I understand that if any information is found to be false or incorrect, my candidature is liable to be cancelled at any stage.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

Max Size: 50 KB

Signature of the Applicant

## **CERTIFICATE TO BE FURNISHED BY THE FORWARDING AUTHORITY**

This is to certify that:

1. The particulars furnished by the applicant have been verified and found correct.
2. No vigilance/disciplinary case is either pending or contemplated against the applicant.
3. The applicant has not been awarded any major/minor penalties during the last 10 years.
4. Integrity of the officer is certified.
5. The APARs for the last 5 years are enclosed.
6. The cadre clearance is granted.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

(Signature with seal)

### **Head of Office / Competent Authority**

Name: \_\_\_\_\_

Designation: \_\_\_\_\_