

Position Title	Communications Consultant
Reporting to	CEO, DBT/WT India Alliance
Location	New Delhi, India
Duration	One year, contractual
Application Deadline	22 November 2023

DBT/Wellcome Trust India Alliance invites applications from suitably qualified persons for the position of Communications Consultant.

Organization Overview: DBT/Wellcome Trust India Alliance is a co-funded partnership between the Department of Biotechnology, Government of India, and the Wellcome Trust UK, with the broad aim of building excellence in biomedical research in India (<http://www.indiaalliance.org/>). DBT/WT India Alliance supports an integrated research ecosystem that values ethics and good management.

Public engagement and the communication of science to enhance knowledge and drive policy are important components of its activities.

Key Responsibilities:

- Develop material to communicate key scientific stories emerging from DBT supported efforts using both written and visual mediums.
- Preparation of press releases related to events as above and networking with visual and written media.
- Document and prepare reports on activities such conferences, workshops, and talks, using photo, video, text, and other multimedia.
- Manage social media engagement.

Essential:

- Post Graduate diploma in Journalism / MSc in Life Science/Biological Sciences/similar areas.
- Demonstrable experience in handling of web-based management systems in a professional context; familiarity with relevant information technology, including social media and website content management.
- Experience in communications, preferably in a public, charitable, or educational institution.
- Ability to work to deadlines independently, and as part of a team.
- Willing to travel to meet stakeholders, participate in workshops/events and to bring stories from the field.
- Be based in New Delhi

Desirable:

- Ability to develop innovative and creative communication strategies based on latest trends.
- Experience in effective engagement with beneficiaries, media, and stakeholders.
- Understanding of the science, research and policy ecosystem in India, and the larger international context.

Duration: Initial appointment will be for one year.

Salary:

The remuneration for this post will be based on qualifications and experience and will be in the range of ₹ 1.0-1.2 Lakh (Consolidated monthly emolument prior to TDS).

Please apply only if you fulfil all the “Essential” requirements.

Joining date:

Within one week of selection, ideally.

Application Process:

To apply, please [click here](#);

Also, please send the following (preferably as one consolidated pdf) to, jobs@indiaalliance.org by **22nd November 2023**. Please ensure the subject line reads: “**Application for Communications Consultant based in New Delhi**”.

- Your CV (limit two (2) pages; Arial Font size 11)
- A cover letter stating why you are suitable for the position (limit one (1) page; Arial Font size 11)
- Examples of prior work that showcase your skills relevant to the requirements as indicated in the advertisement (scientific papers **do not** qualify).
- Names and current contact information of two referees who have engaged with you professionally.

Only shortlisted candidates will be contacted for further interactions and processing of applications.

India Alliance reserves the right extend the timeline for accepting applications, not to hire anyone or, re-advertise if a suitable person is not found after the interview.

In case of queries, please write to jobs@indiaalliance.org; it can take up to three (3) working days for a response.